

Making a Complaint

Use this form to make a complaint about a Member of the Society of Will Writers. Please ensure that you have addressed the Will Writer with your complaint in the first instance.

1. Your Details

Title: _____ First Name: _____ Last Name: _____

Company Name (if applicable): _____

Address:

Preferred Contact Number: _____

Email Address: _____

2. Who do you want to make the complaint about?

Company Name (if applicable): _____

Will Writer's Name: _____

Will Writer's Address:

Your Complaint:

Why do you think the Will Writer/Company was at fault?

Have you complained to the Will Writer/Company directly? Yes No

If yes, what happened?

3. Supporting Evidence

Following our initial analysis based on this form, should we require further information and supporting evidence, for example, copy letters to and from your Will Writer, is it available?

Yes No

If yes, please attach when returning this form.

Is there anything the Company or Will Writer can do to resolve your grievance?

Please check this box if you do or do not want us to copy to the Company, Will Writer or third party any evidence or future correspondence you supply. You should nevertheless be aware that this may make it difficult for the Society to act on your complaint.

I do not wish for the Society to copy any evidence or correspondence to the Company, Will Writer or third parties I may supply in the future

I do wish for the Society to copy any evidence or correspondence to the Company, Will Writer or third parties I may supply in the future